

Oceanside Temporary Winter Shelter Pilot

Project overview and community review package 2027–2028



DayHomes Society proposes ten spaces at a 24-hour site within Parksville city limits from October 15, 2027 to April 15, 2028. Admission will be by booked intake and planned placement. This package invites site suggestions, partner review and renewed task force endorsement.

Review status

Prepared for November 2026 task force discussion and subsequent Council and community presentations. Site, funding, technical approvals, operating policies and partner agreements remain to be finalized. Previous project support is historical context. This draft is not a permit application or final operations manual.

A regional need, a Parksville site

The site search is limited to Parksville city limits. The people it serves may come from Parksville, Qualicum Beach, Errington, Coombs and other Oceanside communities. Parksville is the proposed service hub.

People from Qualicum Beach, Errington, Coombs and other Oceanside communities come to Parksville for services. This proposal recognizes that regional need while limiting the site search to Parksville city limits. The map lets you explore the official boundary and nearby streets. A Parksville mailing address alone does not prove a property is inside the city. Every suggested location still needs parcel confirmation and owner permission.

What the numbers mean

40–50 people living unsheltered with no fixed address: operator working estimate. 150–200 in the broader group living rough or seeking access: operator working estimate. These groups may overlap and must not be added together.

Our working estimate is forty to fifty people living unsheltered with no fixed address, and a broader group of one hundred and fifty to two hundred people living rough or seeking access. These are frontline estimates, not formal count results. The groups may overlap and must not be added together. We will ask task force partners for current figures, dates and definitions, and reconcile published counts with their original reports.

Why ten spaces still matter

Ten occupied spaces provide 1,830 bed-nights over 183 nights, using an October 15 opening and April 15 closure. This is maximum capacity, not a predicted outcome. Daytime access is part of the model. Ten spaces cannot meet every housing need. They can give ten people at a time a consistent place to rest and access support. An October fifteenth opening and April fifteenth closure provides one hundred and eighty-three nights. Full occupancy would create one thousand eight hundred and thirty bed-nights. That is capacity, not a predicted result. We will track actual use, the people served and their housing outcomes.

The day matters too

Participants can remain indoors during the day. Proposed provisions include meals, hygiene, rest, appointments, life skills and housing navigation. Community meal and indoor-access gaps require a verified weekly service inventory.

The day matters too. We seek a twenty-four-hour site so participants can remain indoors after the overnight sleeping period. Proposed daytime provisions include meals, hygiene, rest, practical skills, appointments and housing navigation. Churches remain a preferred option where they can accommodate that model. We will check provider schedules, eligibility and closures before publishing claims about missed meals or gaps in indoor access. A provider list alone cannot establish those gaps.

Booked intake and planned placement

Booked intake only. Ten-space maximum. No first-come, first-served admission. Referrals, assessment, participant agreement and a documented placement decision. Admission and substance-use procedures remain under review.

Admission will be by booked intake and planned placement, never first come, first served. Staff will manage referrals, assess support needs, explain expectations and confirm bookings within the ten-space limit. The final plan will spell out allocation and waitlist procedures. We are removing the labels dry and low barrier. Admission, intoxication, substance use, medication and emergency procedures still need explicit wording and review. The actual rules must be clear to everyone.

Inside the facility

Retain the modular facility concept: sleeping space, staffed intake, daytime common area, washrooms and hygiene, food service, storage and utilities. Final placement depends on the selected site and technical reviews.

We will build on our existing modular facility concept: sleeping space, staffed intake, a daytime common area, washrooms, hygiene, food service and secure storage. The interactive walkthrough explains each area. The final layout must fit the selected property, with accessible routes, safe exits, emergency access and workable utilities. The concept is not an approved architectural plan. Technical review and the available budget will determine the final arrangement.

Staffing and everyday accountability

Proposed two-person coverage at all times, supervisor oversight, shift handovers, incident records and property checks. Staffing schedule and funded hours require recalculation for the new six-month season. Two trained staff on site at all times is the proposed baseline. DayHomes leadership would provide supervision, with shift handovers, incident records, property checks and referrals. Training would cover de-escalation, first aid and emergency response. Because the new season is six months, we will recalculate staffing, relief coverage and payroll costs. The previous seven-month schedule cannot simply be copied, and proposed coverage must have confirmed funding before opening.

Safety and being a good neighbour

Proposed controlled access, property checks, Good Neighbour Agreement, designated smoking arrangements, complaint log and direct contact line. Urgent danger goes to emergency services. Operational concerns go to the shelter lead.

Participants, staff and neighbours all need safety and accountability. Proposed safeguards include controlled access, property checks, visitor rules and a Good Neighbour Agreement. Lighting, noise, waste and smoking arrangements belong in the site plan. Concerns will be logged, reviewed and followed up through a direct contact route. Urgent danger goes to emergency services. We will report operating concerns and responses while protecting participant privacy, and improve the plan when problems arise.

Who leads and who contributes

DayHomes Society is the proposed operator. The task force provides collaboration and proposed backing, with renewed endorsement sought in November. RCMP, Fire Rescue, health partners and churches are invited to review relevant provisions; operational commitments need confirmation. DayHomes Society is the proposed operator, led by me. The task force provides the community collaboration table. We will seek renewed endorsement of this revised proposal in November. Earlier support is part of our history, but does not approve every new provision. Churches, health and outreach partners, Fire Rescue, RCMP and municipal staff bring different expertise. Each role and commitment needs confirmation. Consultation, funding and operating responsibility must stay clearly distinguished.

Where could it fit?

Consider church premises, existing institutional or community buildings, suitable private buildings and land capable of supporting modular units. These are search categories, not available or approved sites. Check boundary, owner interest, 24-hour use, access and servicing.

We invite suggestions for properties inside Parksville: church premises, suitable community or institutional buildings, private buildings, or land for temporary modular units. These are search possibilities, not claims of availability or approval. Each suggestion needs owner interest, twenty-four-hour access, suitable space and feasible servicing. Historical sites are not selected for this new pilot. A workable location needs a willing owner, safe access, a manageable approval pathway and practical neighbour safeguards.

Funding and approvals

A new six-month budget must include staff, site costs, modular units, utilities, food, insurance, administration and closure. Previous figures are historical references. Site permission, municipal review, technical approvals and funding must align before opening.

The new pilot needs current costs and confirmed agreements. The earlier seven-month budget ceiling of four hundred and ninety thousand dollars is historical context, not an approved budget for this season. We will price staffing, premises, modular units, utilities, food, insurance and closure. Municipal staff must confirm requirements for the chosen property. Site permission, funding and the operating model must align before opening, with lease conditions that avoid unresolved personal financial exposure.

How we will judge the pilot

Track occupancy, referrals, service connections, housing outcomes, incidents and complaints. Review at three months. Publish aggregate results. Plan participant transitions and site restoration before April 15. We will measure occupancy, referrals, service connections and housing outcomes, alongside incidents and neighbour concerns. A three-month review will help improve operations. Public reporting will use aggregate information and protect privacy. Closure planning starts early, with participant transition plans, referrals, structure removal where required and property restoration. A future season would need a separate decision. The pilot should give the community evidence about what worked, what changed and what still needs attention.

The next steps belong to all of us

November 2026: task force review and partner data request. Winter and spring 2027: site screening and municipal discussions. Before October 2027: confirmed site, funding, operating procedures, recruitment and readiness checks.

November's task force review begins the next stage: current numbers, partner roles and endorsement of the revised direction. We will then screen Parksville sites and work through funding and approvals. Before opening, we need confirmed agreements, staffing, operating procedures and readiness checks. Explore the map, suggest a location or raise a specific concern. Everyone can help make this proposal stronger. Leave the place better than we found it. That is our standard.

Operating provisions

Referral and intake

Maintain a single referral register and appointment system. Record referral source, consent, support needs, accessibility needs and planned arrival. Confirm the booking before admission. Publish waitlist rules, allocation criteria and the response when capacity is full. An 80/20 demographic observation is not an intake quota.

Participant agreement

Explain rights, expectations, privacy, belongings, visitors, complaint routes and the process for ending a placement. Offer accessible communication. Finalize admission, intoxication and substance-use rules with competent operating and health partners. Document alternatives or referrals when the model cannot safely meet a person's needs.

Daily provisions

Provide sleeping and rest areas, daytime common space, food arrangements, washroom and hygiene access, secure storage and service navigation. Coordinate meals and appointments with existing services. Keep a daily support plan flexible enough for work, health appointments and personal needs.

Staffing and supervision

Plan two trained staff at all times, supervisor coverage, relief for absences and training. Calculate paid hours from the final dates rather than reuse the seven-month schedule. Require shift handovers, training records and a clear on-call escalation route.

Safety and incident response

Confirm site-specific emergency access, exits, evacuation arrangements, occupancy limits and fire procedures through technical review. Prepare de-escalation and medical emergency procedures with appropriate partners. Record incidents, actions and learning. Do not share participant identities in public reporting.

Good Neighbour Agreement

Set expectations for property checks, noise, waste, smoking arrangements, visitors, lighting and respectful conduct around neighbouring property. Log complaints with receipt time, concern, response owner, action and closure. Proposed standard: act immediately on urgent danger and acknowledge routine concerns within 24 hours.

Utilities and accessibility

Confirm power, heating, water, wastewater, food handling, laundry arrangements, waste collection and maintenance. Show accessible paths and washrooms. Technical drawings must include setbacks, fire routes, entrances and servicing. The old layout is a concept until adapted and approved for a selected parcel.

Privacy and records

Collect only information needed for intake, safety, support and reporting. Obtain appropriate consent for referrals and photography. Restrict access to participant records. Publish aggregate data. Do not map where individuals sleep or disclose identifiable client information.

Evaluation and closure

Track occupied nights, unique participants, waitlist requests, referrals, housing outcomes, incidents and complaints. Review at three months and publish aggregate findings. Begin transition planning well before April 15. Specify structure removal, site cleaning, restoration, final invoices and records responsibility.

Site screening and placement options

Search categories include church premises, existing institutional or community buildings, private buildings suitable for conversion and land suitable for temporary modular units. None is presumed available. Historical options include Pioneer rear lot and the water tower discussion; neither is a selected or approved site for this pilot.

Every location must pass these checks

Inside the official City of Parksville boundary and confirmed by parcel records.

Written owner interest and authority to permit the proposed use.

Reliable 24-hour access during the entire season.

Capacity for ten sleeping spaces, staff, daytime common space and hygiene.

Accessible entrances and routes, emergency vehicle access and exits.

Feasible power, heating, water, wastewater and waste arrangements.

Neighbour impacts and mitigation measures that can be practically delivered.

Approval path, costs, lease conditions, insurance and end-of-season restoration.

Site suggestion information

Please provide the address or parcel, owner or authorized contact, building or land type, available dates, current use, known utilities, access information and any constraints. Do not submit confidential participant information. DayHomes will confirm interest and arrange preliminary screening before making any public claim about a property.

Leadership and collaboration

Proposed operator: DayHomes Society. Operator lead: Shayla Day, Founder and CEO. Shayla's prior community work includes outreach, shelter services, transitional housing support and life skills instruction. Supporting training and operator credentials should be attached to the final submission.

Task force role

The Oceanside Homeless Task Force provides a cross-sector forum for collaboration. September 2026 minutes record support for the earlier shelter work and an alternative submission if needed. Renewed endorsement is sought for this revised plan. ICCS expressed openness to discussion, not a formal operating commitment.

Partner roles for confirmation

Municipal staff: property and approval pathway review. Fire Rescue: site fire and emergency review. RCMP: relevant referral and safety coordination. Health and outreach partners: support, referrals and clinical links. Churches and owners: site feasibility. Task force: shared data, coordination and review. Funder: current funding agreement. No agency is assigned duties without its agreement.

Historical task force representation

September minutes list representation from the MLA office, City Council liaison, Island Health, ICCS, Public Health, Knox Church, SOS, OCAT, DayHomes and task force co-chair. Regrets included ministry and mental health representatives, Oceanside Outreach Society and housing committee representation. Current roster, biographies and approved profile wording will be confirmed with members before public release.

Budget development

The previous seven-month ceiling of \$490,000 is a historical planning reference. A simple six-sevenths reduction would be misleading because setup and closure costs may not change with duration. Obtain current quotes and calculate staffing hours before setting the new request.

Budget headings

Staff wages, payroll costs, relief coverage, supervision and training; site lease and utilities; modular units, transport, setup and removal; hygiene and sanitation; food and participant supplies; insurance; communications; bookkeeping and reporting; repairs; contingency; closure and restoration.

Readiness and decisions register

Before opening: confirmed site and owner authorization; current funding agreement; municipal and technical requirements; funded staffing schedule; finalized intake and substance-use policies; insurance; partner referral arrangements; neighbour contact process; emergency procedures; participant transition and site closure plan.

Frequently asked questions

Is it approved?

This revised 2027–2028 pilot is a proposal. No site is selected. New site permission, approvals and funding must be confirmed.

Who can seek access?

Adults experiencing homelessness or serious housing instability across Oceanside may seek a booked intake. Final admission and support criteria need approval.

Can someone just turn up?

Admission is by booked intake and planned placement. Staff will manage requests, referrals and capacity. No first-come, first-served allocation.

Will people leave every morning?

The proposed operating model is 24 hours. Participants would be able to remain indoors during the daytime.

Are drugs or alcohol allowed?

The revised plan removes the labels dry and low barrier. Explicit substance-use, intoxication, medication and safety procedures remain to be finalized. No implication of an approved policy should be drawn from the naming change.

Why only ten spaces?

Ten spaces keeps the pilot limited while testing support, safety and outcomes. It does not claim to meet all regional need.

Where will it be?

Within Parksville city limits only. No current candidate has been selected or represented as available.

How do neighbours raise concerns?

A dedicated operational contact line, complaint log, escalation process and follow-up standards are proposed. The actual operational number will be confirmed before opening.

Is the old funding still available?

Previous budgets and support relate to the earlier project. Current 2027–2028 agreements and costs need confirmation.

What happens in April?

Participant transition planning, referrals and site restoration form part of the closure plan. Future operation requires a separate decision.

Data request for task force partners

Provide the date range, geographic area, definition used, unique people served, unsheltered estimates, people living in vehicles or temporary arrangements, unmet requests, meal schedules, indoor access hours and known limitations. Aggregate information only. Identify possible overlap between agencies; do not circulate identifiable client lists.

Evidence and source notes

Planning estimates: Shayla Day, October 7, 2026. 40–50 unsheltered/NFA and broader 150–200 estimate; overlap and definitions pending partner review. The prior 80/20 observation remains qualitative until its categories and basis are clarified.

Historical documents reviewed: Shelter Site Pioneer TUP Application 2026; Oceanside Open Forum Complete Package; Oceanside Homeless Task Force September 2026 minutes. These sources concern the earlier proposal and do not establish approval of this revised pilot.

City boundary: City of Parksville open data, Parksville City Boundary layer. https://services7.arcgis.com/6Ys1qjTn2qXd9VRQ/ArcGIS/rest/services/Parksville_City_Boundary/FeatureServer/0

City mapping: <https://maps.parksville.ca/> and <https://www.parksville.ca/cms.asp?wpID=697>

Existing regional service map: <https://map.dayhomes.org/> . Linked for exploration; displayed figures require reconciliation with underlying reports before use in this pilot.

Formal 2023 homeless count: BC Housing Parksville/Qualicum report. It uses different coverage and dates from the operator estimates. <https://www.bchousing.org/sites/default/files/media/documents/Homeless-Count-Parksville-Qualicum-2023.pdf>